

Bowel cancer screening for your patient

During patient's visit ▼



Discuss bowel screening program with patient



Check if patient is eligible and due/overdue to screen using NCSR Portal via PRODA



Complete and Print participant details form in the portal to give to patient with screening kit

Not enough time?

1. Discuss bowel screening with eligible patients 45–74 years
2. Patients 45–49 years can order their free kit and start screening
3. Use QR code or link to order a new/replacement kit



Visit:
[ncsr.gov.au/
boweltest](https://ncsr.gov.au/boweltest)

Your practice's contact person is _____



Turn over — more detail plus URLs can be found on the back of this page



GETTING SET UP



Who is eligible?

Alternative Access to kits Model (AAM) is available to anyone eligible for the National Bowel Cancer Screening Program (NBCSP): people aged 45–74 with a Medicare or DVA card, who have not completed a screening test through the NBCSP in the last 2 years.



Register for access to National Cancer Screening Register (NCSR) Healthcare Provider (HCP) Portal

Register for access to the HCP portal by creating a PRODA account at: servicesaustralia.gov.au/proda-provider-digital-access

- Log into PRODA and select the NCSR tile.
- Enter your Provider Number and other details needed to register.
- You can also set up proxy access for other practice staff as needed.

You must register for access to the HCP Portal before you can:

- bulk order kits
- issue kits
- access and submit screening data.



Software integration

Medical Director, Best Practice and Communicare can integrate with the HCP portal.

- Integration provides a quick view of screening status and supports the kit issue process.
- For technical support call 1800 627 701 or visit ncsr.gov.au/clinical-software.
- Integration is optional.



Ordering kits 'How to' video at youtu.be/NIOrrA9Xn6A?si=tAWCRzc8vCl3d3cp

Before you start, to help calculate how many kits you may need to order check the number and expiry dates of current stock.

- Log into ncsr.gov.au/hcp-portal
(Online only, you cannot order kits through the integrated software).
- Click the 'iFOBT Bulk Order' button (top of the screen). Click 'start order' and complete the form (delivery address can be overwritten).
- Confirm order and click submit.
- Expiry – kits last up to 7 months – order conservatively eg. 30 kits
- For support call the NCSR on 1800 627 701.

WITH YOUR PATIENT



Issuing kits 'How to' video at youtu.be/qwKyIHrzgjl?si=Kg_HgTSiwehklNgI

You MUST complete and print the online form for all kits handed to patients.

- Log into the HCP Portal at ncsr.gov.au/hcp-portal (or if accessing through your clinical software, open the NCSR Hub when in a patient record).
- Search for patient, checking they are scheduled to screen.
- Select the form Bowel Kit Issued by Healthcare Provider.
- Confirm auto-populated patient details, update if required (incl. healthcare provider details).
- Submit and print the form.
- Give the patient the printed form and kit. They must:
 - » Complete the dates they collect their samples and sign the form.
 - » Place completed form and samples in the reply-paid envelope and post it.



Hot zones: for hot regions, kits are only sent in the cooler months.

- Sustained exposure to high temperatures can reduce the accuracy of test results; a repeat kit may be needed.
- If you are in a current hot zone, the system will flag this, but you can override it and issue a kit if you see a clinical need.
- Please ensure patient understands the need to keep completed samples cool and post in the cooler part of the day or take them directly to the post office.



Receiving test results

Results can take up to 4 weeks. You can check the patient record by logging into the HCP Portal at ncsr.gov.au/hcp-portal or calling **1800 627 701**.

For assistance, contact your local health promotion officer

Darling Downs Health

Ph: 07 4616 6848

E: claire.condon@health.qld.gov.au

West Moreton Health

Ph: 07 3447 2726

E: WMCancerScreeningHPO@health.qld.gov.au



Australian Government

**NATIONAL
BOWELCANCER**
SCREENING PROGRAM



**Darling
Downs
Health**



Queensland
Government