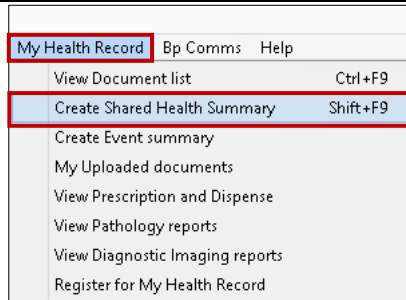


Uploading a Shared Health Summary

Note: These steps assume that your software is connected to the My Health Record system, the patient has a My Health Record and their individual healthcare identifier (IHI) has been validated in your system

STEP 1:

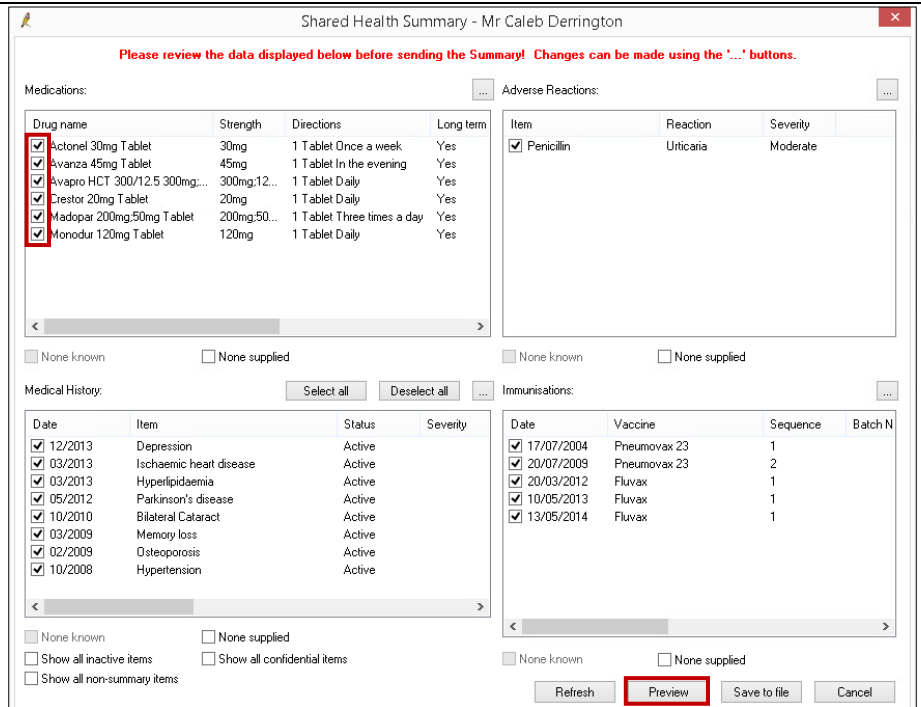
Once you have opened the patient's local medical record, select the **My Health Record** tab, then select **Create Shared Health Summary** from the drop-down menu.



STEP 2:

The Shared Health Summary will auto-populate with information from the patient's local medical record.

Tick/untick the items to include/not include in the Shared Health Summary, then select **Preview** (bottom right corner).



Uploading a Shared Health Summary continued

STEP 3:

Review the information in the Shared Health Summary to verify it is correct.

Attest to the statement at the bottom of the screen, then select **Upload** (bottom-right corner).

Shared Health Summary
 11 Oct 2021

Mr Caleb DERRINGTON DoB 15 Jun 1933 (88 years) SEX Male IHI 8003 6080 0004 5922

Author Dr Terrance WALKER (General Medical Practitioner)
Phone 0716543542

Adverse Reactions

Substance/Agent	Manifestations
Penicillin	• Urticaria

Medications

Medication	Directions	Clinical Indication
Actonel 30mg Tablet	1 Tablet Once a week	Osteoporosis
Avanza 45mg Tablet	1 Tablet In the evening	Depression
Avapro HCT 300/12.5 300mg;12.5mg Tablet	1 Tablet Daily	Hypertension
Crestor 20mg Tablet	1 Tablet Daily	Hyperlipidaemia
Madopar 200mg;50mg Tablet	1 Tablet Three times a day	Parkinson's disease
Monodur 120mg Tablet	1 Tablet Daily	Ischaemic heart disease

Medical History

- No Procedures are supplied

Medical History

Item	Date	Comment
Depression	Dec 2013 ->	
Hyperlipidaemia	Mar 2013 ->	
Ischaemic heart disease	Mar 2013 ->	
Parkinson's disease	May 2012 ->	
Bilateral Cataract	Oct 2010 ->	Bilateral
Memory loss	Mar 2009 ->	Mild short term
Osteoporosis	Feb 2009 ->	
Hypertension	Oct 2008 ->	

Immunisations

Immunisations - Administered Immunisations

Vaccine	Sequence Number	Date
		12 May 2014

By uploading this Shared Health Summary, I attest that this data is correct and accurate and I acknowledge that I am a Nominated HealthCare Provider for this patient as defined by the My Health Records Act 2012, that I am providing ongoing care to this patient, and that I have prepared this shared health summary in consultation with the patient.

STEP 4:

A pop-up will appear confirming that the Shared Health Summary has been successfully uploaded. Select **OK**.

There will also be a new entry in the Today's Notes tab of the patient's local medical record.

My Health Record Document Viewer - Mr Caleb Derrington

The Shared Health Summary was successfully uploaded to My Health Record!

Mr Caleb Derrington

- Today's notes
- Past visits
- Current Rx
 - ▶ Actonel 30mg Tablet 1 Once a week
 - ▶ Avanza 45mg Tablet 1 In the evening

Visit date: 11/10/2021 Visit time: 2:57:18 PM Confidential

Arial 10 **b** *i* u

Actions:
A Shared Health Summary was uploaded to My Health Record

Useful links

- For further information about shared health summaries visit: <https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/shared-health-summaries>
- How and when to view a My Health Record: <https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/view-my-health-record>
- For upcoming training opportunities, visit Events and Webinars: <https://www.digitalhealth.gov.au/newsroom/events-and-webinars>

For assistance contact the My Health Record helpline on **1800 723 471** or email help@digitalhealth.gov.au