MedicalDirector Fact Sheet

Uploading a Shared Health Summary

Note: These steps assume that your software is connected to the My Health Record system, the patient has a My Health Record and their individual healthcare identifier (IHI) has been validated in your system

STEP 1:	Media
To access the patient's My Health Record, select My Health Record from the top menu.	Resources Sidebar MyHealthRecord Messenger
STEP 2: In the My Health Record View tab, select Create Clinical Document (bottom-left corner).	My Health Record View Prescription and Dispense View Pathology Report View Diagnostic Imaging Report View Show Recent Shared Health Summary Show Medicare Records Show Medicare Records Reset All Filters List is Filtered By: Document Date (In Last Yee Document Date Y Service Date Y Organisation Y Organisation Y Author Y Size Y 20:0ct-2021 20:0ct-2021 Medicines View My Health Record Provision and admi My Health Record 145.61KB 20:0ct-2021 20:0ct-2021 Pathology Dverview My Health Record Provision and admi My Health Record 1.1 MB 01:0ct-2021 01:0ct-2021 Immunisation Conso My Health Record Provision and admi My Health Record 24.0 KB Immunisation Conso My Health Record Provision and admi My Health Record 24.0 KB Immunisation Conso My Health Record Dob 15 Jun 1933 (88y) SEX Male I HI 8003 (Determinent Caleb Dob 15 Jun 1933 (88y) SEX Male I HI 8003 (Determinent Supersede Remove from My Health Record Save in MD
STEP 3: In the e-Health tab, double-click on CDA Shared Health Summary or highlight it and select OK .	User Defined Supplied Summaries e-Health HealthLink

Uploading a Shared Health Summary continued

STEP 4:	🌾 File Window Help		
-	i 🛆 📓 🕵 📘 🙀		
The Shared Health Summary will	Shared Health Summary		
auto-populate with information	Patient Name Caleb Derrington	Gender Male	
from the patient's local medical	Address 4 Old Tenterfield Rd Paddys Flat, NSW 2469	Date of Birth 15/06/1933	
		ATSI Status Neither Aboriginal nor Torres Strait Islander origin	
record.	Author Dr Phillip Lang	Provider Number 24266218	
	Allergies / Adverse Reactions	Exclusion Statement ONone known ONone supplied	
Tick/untick the items to include/not		icaria - moderate	
include in the Shared Health			
Summary, then select the Send to	Medications	Exclusion Statement O None known O None supplied	
My Health Record icon (top-left	Medication Dose Frequ		
corner).	ACTONEL EC ONCE-A-WEEK EC 1 weekt AVANZA Tablet 30mg 1 nocte	Dose1; Freq.we Osteoporosis Dose1; Freq.nocte Depression	
corrier).	ABISART HCTZ Tablet 150mg/12 1	Dose: 1; Freq.dail Hypertension	
	APO-ROSUVASTATIN Tablet 5mg 1 daily	Dose:1; Freq:daily Hyperlipidaemia	
	MONODUR DURULE SR Tablet 1 daily MADOPAR Tablet 200mg/50mg 1 t.i.d.	Dose:1; Freq:daily Ischaemic heart disease Dose:1; Freq:t.i.d. Parkinson's disease	
	Medical History	Exclusion Statement O None known O None supplied	
	Date Description December 2013 Depression	Comments Confidential No	
	March 2013 Ischaemic heart disease	No	
	✓ March 2013 Hyperlipidaemia ✓ May 2012 Parkinson's disease	No No	
	October 2010 Cataract (Both) March 2009 Memory loss	Bilateral No	
	✓ March 2009 Memory loss ✓ February 2009 Osteoporosis	Mild short-term No No	
	October 2008 Hypertension	No	
STEP 5:		Document ID a2bd9516-6562-43ac-8d8c-df8ec6dc5edc Document Set ID 07a5c9f4-60d2-4854-938f-bdb8f2232b8a	
Review the Shared Health Summary		Document Version 1 Completion Code Final	
-			
to verify it has populated correctly,	Medicat0irector Clinical Stylesheet Version: 1.2.8.0 (based on NBHTA Generic CDA Stylesheet Version: 1.2.8) END OF DOCUMENT Please read the statements before proceeding I an the patient's nominated healthcare provider in accordance with the My Health Record Act 2012.		
then select Send (bottom-right			
corner).	I am providing ongoing care to this patient. I have prepared this Shared Health Summary in consultation with the patient.	Send Cancel	
STEP 6:	My Health Record	×	
A pop-up will appear confirming the	Myrreamrecord		
Shared Health Summary has been	ary has been U The document has been uploaded to the patient's My Health Record.		
successfully uploaded. Select OK.			
		ОК	
STEP 7:	Actions:		
The Shared Health Summary will		apparented	
	CDA Shared Health Summary		
also save to the patient's local	CDA Shared Health Summary	nas been uploaded to My	
medical record in the Letters tab.	Health Record.		
There will also be a new entry in the			
Progress tab.			
Useful links:			

- For further information about shared health summaries visit: <u>https://www.myhealthrecord.gov.au/for-healthcare-professionals/howtos/shared-health-summaries</u>
- For upcoming training opportunities, visit Events and Webinars: <u>https://www.digitalhealth.gov.au/newsroom/events-and-webinars</u>

For assistance contact the My Health Record helpline on **1800 723 471 or email help@digitalhealth.gov.au**



Australian Digital Health Agency

Australian Government

